



Fremont Human Relations Commission Award Nomination Form - Criteria

Nominees must be Fremont residents or an organization based in or doing business in Fremont and have made significant contribution(s) to Fremont human relations or human services

My Nominee is: _____

You may nominate an individual OR an organization. Please check only one box.

Individual Nominee:

- ☐ **1A. Volunteer** - Person who offers his or her time, expertise, and resources to assist human service and human relations programs in the community and who receives no pay for such service.
- ☐ **1B. Professional** - Person who engages in the profession of delivering human services and who receives their primary salary from such a position.

OR

Organization Nominee:

- ☐ **2A. Service Club, Faith Based Organization or Non Profit Agency** - Organization operating under special charter or with commonly recognized goal and purpose. Members are volunteers and activities support the provision of community services.
- ☐ **2B. Business** - Organization involved in trade or commerce that encourages employee volunteerism through company policy or supports human service and human rights activities in the community through company contributions.

Nomination Categories: *This individual or organization should be nominated for only one category below. Please check the most appropriate box:*

- ☐ **Inter-Cultural Affairs** - Engages in or promotes activities which encourage cultural awareness and understanding among diverse racial, ethnic, economic, and age groups in Fremont, or among people of the world, through learning, education or the Arts.
- ☐ **Human Services** - Delivers or conducts programs and activities providing direct social services to local individuals and/or families which assists them in helping themselves or enhance their quality of life.
- ☐ **Community Action** - Has been instrumental in organizing or mobilizing people to work for social change benefiting the community; or has been visionary or instrumental in helping to establish or create a human service program or, through social advocacy has pursued an issue of social importance on behalf of local residents.
- ☐ **Humanitarian Endeavors** - Works diligently for multiple social causes, organizations, and efforts concerned with community life in the broadest sense, promotes the general community welfare and enhances the quality of life in Fremont through cooperative and benevolent activities and/or gifts.



**Fremont Human Relations Commission Award
Nomination Form – Submission Information**

1. Nominations must be *received* by 5:00 P.M. PST on June 29, 2012.
2. Submit the completed criteria, nominee information & questions by email to hrc@fremont.gov (preferred) or by mail:
Fremont Human Relations Commission
Attn: Marylou Johnson – Recording Secretary
3300 Capitol Avenue, P.O. Box 5006
Fremont, CA 94537-5006
3. Nomination forms and questions will be submitted to a community panel for judging.
4. Award winners will be finalized in August 2012.
5. Winners will be announced and highlighted in the *Tri-City Voice* in the months following the their selection.

Nominee Information

Name of Individual or Organization nominated _____

Address of Nominee _____

Phone _____ **Fax** _____

Email _____

Website _____

Person or Group submitting Nomination

Name of Person or Group Making Nomination _____

Relationship to Nominee _____

Address of Nominator: _____

Phone _____ **Fax** _____

Email _____

Website _____

How did you learn about this award? _____



Fremont Human Relations Commission Award Nomination Form - Questions

Nominees will be judged only on the written information submitted, therefore please answer all questions fully and in order. Please use the following formatting:

- a. Document margins are to be 1 inch all around.*
- b. Use Times New Roman font size 12 point*
- c. Line spacing: 1.5*
- d. Write Nominee's name on the bottom of each sheet*
- e. Keep to maximum of 3 pages (excluding letter of reference)*

Questions

1. Summary Statement – Please state succinctly why you think this individual or group should receive a Human Relations/Human Services award. Remember, the more detailed and clear you make the information; the easier it will be for the judges to make their decisions.
2. Community Involvement & Accomplishments - Using specific examples, describe Nominee's community involvement and accomplishments. Include length and amount of time spent on community involvement, how tasks have been undertaken, and whether or how nominee has been previously recognized for these accomplishments.
3. Role in the Community - Give examples of the roles this individual or organization has played in helping others in the community help themselves, or in furthering understanding among local residents.
4. Overall Community Impact - Describe the impact this individual or organization has had on the Fremont community as a whole or to a specific segment of the population. How have the results of their efforts brought major changes in the lives of others?
5. Leadership - Describe how this individual/organization has shown leadership or set an example in the Fremont Community.
6. 1-Page Reference Letter – Please submit a 1-page letter of reference from a third party who can speak to the nominee's community involvement, role in the community, overall community impact, and/or leadership.